

MEMORANDUM

APRIL 18, 1985

TO: BOSTON REDEVELOPMENT AND
STEPHEN COYLE, DIRECTOR

FROM: EDITH NETTER, ASSISTANT DIRECTOR,
LAND USE AND ENVIRONMENTAL POLICY
LINDA BOURQUE, DIRECTOR OF ZONING

SUBJECT: REPRINTING OF BOSTON ZONING CODE

Authorization is requested for a reprinting of 2,500 copies of the Boston Zoning Code.

The entire cost of the printing will be recovered through sale of 2,300 copies to the Inspectional Services Departments which sells the Code to the public. The remaining 200 copies will be retained for Authority use. The arrangement with the Inspectional Services Department is confirmed in the attached Memorandum of Understanding, as recommended by the City Law Department, and has been approved by the Inspectional Services Department, the City Budget Department, and the City Auditor. The staff believes that this is the most efficient procedure to accomplish the reprinting of the Code.

An appropriate vote follows:

VOTED: That the Director is hereby authorized to sign a Memorandum of Understanding with the Inspectional Services Department of the City of Boston concerning reprinting of the Boston Zoning Code, in substantial accord with the one presented to the Authority on this date, and upon the Memorandum's execution, to take all necessary steps, including advertising for bids, for reprinting up to 2,500 copies of the Code.

MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
CITY OF BOSTON
AND
BOSTON REDEVELOPMENT AUTHORITY

AGREEMENT made this day of , 1985, by and between the City of Boston, a municipal corporation duly organized and existing in and under the laws of the Commonwealth of Massachusetts, hereinafter referred to as the "City", and the Boston Redevelopment Authority, a public body corporate and politic organized and existing under M.G.L., Chapter 121B, hereinafter referred to as the "Authority".

WHEREAS, the City's Inspectional Services Department and the Authority are both involved in the administration of the City's Zoning Code ("code"); and

WHEREAS, it is in the interests of each of above parties that such code be available in booklet form for sale to the public; and

WHEREAS, the Inspectional Services Department as the enforcing agency sells the copies of the code to the public; and

WHEREAS, the Authority's zoning staff, as staff to the Zoning Commission, provides all copy, instructions, and proofreading for the printing of the code;

NOW, THEREFORE, the parties hereto agree that:

1. The Authority is designated by the City as the agency responsible for publishing the Boston Zoning Code.

2. The Authority is authorized to solicit bids as required by law and to award contract(s) and purchase order(s) for the typesetting, printing, and binding of a maximum of 2500 copies of the Boston Zoning Code in looseleaf book form. The Authority's services will include preparation of copy, proofreading, and any other tasks necessary to produce an acceptable product.
3. Upon satisfactory completion and receipt of the 2500 copies, the Authority shall deliver 2300 copies to the Inspectional Services Department. The Authority may retain 200 copies for its own uses.
4. The City, through its Inspectional Services Department, agrees to pay the Authority an amount not to exceed \$10,000 for all work completed and/or furnished by the Authority under this Agreement.

BOSTON REDEVELOPMENT
AUTHORITY

By _____
Stephen Coyle, Director

INSPECTIONAL SERVICES DEPARTMENT

By _____
Peter Scarpignato
Acting Commissioner

APPROVED AS TO AVAILABILITY OF
APPROPRIATION

By _____
Leon P. Stamps
City Auditor

Encumbered by _____

Appropriation Code _____

